

EASTERN SHIRES PURCHASING ORGANISATION

A Local Authority Purchasing and Distribution Consortium

Leicester: (0116) 265 7878

e-mail: k.may@espo.org

www.espo.org



BARNSDALE WAY, GROVE PARK, ENDERBY, LEICESTER LE19 1ES

K. G. May, FCIPS, Director

Your Ref:

This matter is being dealt with by: Ian Cunningham

My Ref: CON/ACC/98

Telephone: Leicester (0116) 265 7926

Fax: Leicester (0116) 294 4399

e-mail: i.cunningham@espo.org

Date: 2 February 2010

ACCEPTANCE OF TENDER

ESPO CONTRACT NO: 98 COMMERCIAL CATERING EQUIPMENT
PERIOD OF CONTRACT: 12 FEBRUARY 2010 TO 31 JANUARY 2013

Dear Sirs

Following the evaluation of your tender against the award criteria specified in the Invitation to Tender for the above contract, I am pleased to advise you that your tender dated 22nd September 2009 has been accepted for the under-mentioned items and of our intention to formally award this contract to your company on (or after) 12th February 2010. Please note that this is not an official order; orders will be placed as required.

Item(s) accepted

Joint Supplier: Schedule A – Parts 1 & 2 and Schedule C

Following amendments to the Public Procurement Rules, all awards of contract that are subject to European Procurement Directives should be subject to a mandatory 'standstill' period of at least 10 days between the award decision and contract conclusion. The standstill period is solely to allow unsuccessful bidders the opportunity (should they wish to do so) to apply to the Courts for the award decision to be reversed or set aside.

Subject to completion of any formal contract documentation, upon expiry of the 10 day standstill period and subject to ESPO having received no notice of intention to challenge the award process or clarification which might extend the standstill period (upon which you will be separately notified), this letter of intention to award the contract will stand as a notice of award. If you require further information in relation to the award please contact Gary Ford on 0116 265 7896.

I do however, require the duplicate copy of this letter signed in the *Acknowledgement* box below and returning to me at the above address, within a week of the date of this letter.

Yours faithfully

Director

Mr Steve Holley, Sales Director

Integral Services Limited t/a HCE

School Lane

Chandlers Ford Industrial Estate

Eastleigh

Hampshire

SO53 4DG

ACKNOWLEDGEMENT

I/We hereby acknowledge the receipt of the acceptance of my/our tender, dated 22nd September 2009 as referred to above, for the items indicated, and I/we undertake to perform the contract strictly in conformity with the conditions thereof.

Signed:

Date:

For **Integral Services Limited t/a HCE**

